



All India Institute of Medical Sciences, New Delhi (Examination Section)

PROCEDURE TO BE FOLLOWED BY CANDIDATES WHO HAVE BEEN ALLOTTED SEAT IN THE 1ST ROUND OF COUNSELLING/SEAT ALLOCATION

All candidates who have been allotted a seat in the 1st Round of Counseling / Seat Allocation are required to visit the website and **actively exercise one of the following options by 5.00 PM on 15th January 2018:**

- Option 1. ACCEPT allotted seat and DO NOT WISH TO PARTICIPATE in further rounds of Seat Allocation
- Option 2. ACCEPT allotted seat and WANT TO PARTICIPATE in 2nd ROUND of Seat Allocation
- Option 3. DECLINE / REFUSE allotted seat and DO NOT WISH TO PARTICIPATE in 2nd ROUND of Seat Allocation
- Option 4. DECLINE/ REFUSE allotted seat and WANT TO PARTICIPATE in 2nd ROUND of Seat Allocation

Instruction for each option is as follows:

Option 1: If the Option of **ACCEPT allotted seat and DO NOT WISH TO PARTICIPATE in further rounds of Seat Allocation** is selected then,

- The candidate will have to go to the allotted AIIMS by 5.00 PM on 18th January 2018 with the Offer Letter (downloaded from the MyPage after login at www.aiimsexams.org) and report to the allotted Institute for depositing original certificates OR a Demand Draft (DD) of Rs. 3 Lakhs only (Rupees Three Lakhs only) *in the name of the allotted AIIMS (see details below)* along with photocopies of certificates. The DD will be refunded when original certificates are deposited.
- It must be noted that by exercising this choice the candidate is **OPTING NOT TO PARTICIPATE IN FURTHER ROUNDS OF SEAT ALLOCATION.**
- If original certificates are not deposited at the time of joining, these will have to be submitted within 5 days of taking admission, otherwise admission will be cancelled, the deposited money will be forfeited, and you will not be eligible for any further participation in counselling.
- In the event of a candidate who has exercised this option but does not join by 18 January 2018, the admission will be cancelled and he / she shall become ineligible for participating in all further rounds of counseling / seat Allocation.

Option 2: If the option of **ACCEPT allotted seat and WANT TO PARTICIPATE in 2nd ROUND of Seat Allocation** is selected

- The candidate will have to go to the allotted AIIMS by 5.00 PM on 18th January 2018 with the Offer Letter (downloaded from the MyPage after login at www.aiimsexams.org) and report to the allotted Institute for depositing original certificates OR a Demand Draft (DD) of Rs. 3 Lakhs only (Rupees Three Lakhs only) *in the name of the allotted AIIMS (see details below)* along with photocopies of certificates. The DD will be refunded when original certificates are deposited for joining a seat in any round of counselling but will be forfeited if no seat is taken at the end of all rounds.
- In the event of a candidate who has exercised this option but does not join by 18 January 2018, the admission will be cancelled and he / she shall become ineligible for participating in all further rounds of counselling / seat Allocation.
- The candidate shall be eligible for the 2nd round of counselling.



Option 3: If the option of **DECLINE / REFUSE allotted seat and DO NOT WISH TO PARTICIPATE** in 2nd ROUND of **Seat Allocation** is selected

- The allocated seat will be vacated and the candidate will not be eligible to participate in 2nd Round of Seat Allocation. You will not be able to claim this seat if you select this option.
- It must be noted that by exercising this choice the candidate is **OPTING NOT TO PARTICIPATE IN 2nd ROUND OF SEAT ALLOCATION.**

Option 4: If the offer of **DECLINE/ REFUSE allotted seat and WANT TO PARTICIPATE** in 2nd ROUND of **Seat Allocation** is selected

- This allocated seat will be vacated and the candidate will not be able to claim this seat.
- The candidate is required to download the Offer Letter (from the MyPage after login at www.aiimsexams.org) and report to any of following six AIIMS (New Delhi, Bhopal, Bhubaneswar, Jodhpur, Raipur and Rishikesh) to deposit either the original certificates OR Demand Draft (DD) of Rs. 3 Lakhs only (Rupees Three Lakhs only) *in the name of Director, AIIMS, New Delhi with Photocopies of certificates*
- The Certificates / DD can be deposited in any of the six AIIMS (New Delhi, Bhopal, Bhubaneswar, Jodhpur, Raipur and Rishikesh) by the candidate OR his/her authorized representative by 5.00 PM on 18th January, 2018.
- The DD/Certificates will be returned if the candidate declines the allotted seat even in the 2nd round of counselling.
- The certificates will be verified for eligibility.
- The candidate shall be eligible for 2nd Round of Counselling/Seat Allocation only after Original Certificates/DD with photocopies have been deposited at any AIIMS.

Note: If any candidate who has been allocated a seat in the First Round of counseling / seat Allocation does not respond in any of the above manner, his / seat shall be vacated and he / she shall be ineligible for all further Rounds of counseling.



POLICY REGARDING THE DEPOSITING OF DOCUMENTS/CERTIFICATES/DD

The claim to allotted seat by candidates is subject to verification of the documents for eligibility as applicable as well as biometric verification of candidature. If a candidate fails to submit required certificates (original or photocopies with DD) his/her candidature will be cancelled, the seat will be vacated for next Round and he/she will not be allowed to participate in subsequent stages of selection/admission process.

List of Documents/Certificates that are required to be deposited in Original OR photocopy along with Demand Draft as applicable.

- i) Offer Letter
- ii) Registration Slip
- iii) Admit Card issued by AIIMS.
- iv) **Allocation letter issued by AIIMS;**
- v) Mark Sheets of MBBS/BDS 1st, 2nd and 3rd Professional Examinations.
- vi) MBBS/BDS Degree Certificate.
- vii) Internship Completion Certificate/Certificate from the Head of Institution or College that the candidate will be completing the internship by **30th January 2018.**
- viii) Permanent/Provisional Registration Certificate issued by MCI or DCI/State Medical or Dental Council.
- ix) High School/Higher Secondary Certificate/Birth Certificate in proof of date of birth. (Matriculation)
- x) The Candidate should also bring the following certificate, if applicable:
 - a. SC/ST Certificate issued by the competent authority and should be in English or Hindi in language. Community should be clearly mentioned in the certificate.
 - b. OBC Certificate issued by the competent authority for central Govt. jobs/for admission in Central Govt. College/Institute. The sub-caste should tally with the Central List of OBC. OBC Candidates should not belong to Creamy Layer. OBC certificate must be in the **Central Govt. Format** as prescribed in the prospectus.
 - c. Physical Disability Certificate issued from a duly constituted and authorized Medical Board as mentioned in the prospectus.
 - d. **Candidates must note that a certificate from any other person/authority will not be accepted and no further correspondence in this regard shall be entertained. The name, designation and the seal of the officer should be legible in the certificate.**



CONTACT DETAILS OF RESPECTIVE AIIMS FOR ADMISSION TO AIIMS PG COURSES FOR JANUARY 2018 SESSION.

Candidates who have been allotted seat and have chosen option that requires them to deposit certificate / DD should approach Nodal officer/official at respective AIIMS as given below. Those who have chosen option 1 and 2 (see above) are required to make DD in favour of respective AIIMS. For the candidates who have chosen **Option 4, i.e. DECLINE/ REFUSE allotted seat and WANT TO PARTICIPATE in 2nd round of Seat Allocation**, the Demand Draft (as applicable) shall be in the name of **Director, AIIMS, New Delhi** irrespective of the AIIMS where the DD is submitted.

S No	AIIMS	DD in favour of	Contact Nodal Officer/Officials	E-Mail ID
1.	AIIMS, New Delhi	Director, AIIMS, New Delhi	Dr. Sanjeev Lalwani, Registrar	aiims.reg@gmail.com
2.	AIIMS, Bhopal	Director, AIIMS, Bhopal	Mr. Benny Abraham, Registrar	registrar@aiimsbhopal.edu.in
3.	AIIMS, Bhubaneswar	AIIMS, Bhubaneswar	Mr. B.B. Mishra, Registrar	registrar@aiimsbhubaneswar.edu.in
4.	AIIMS, Jodhpur	AIIMS, Jodhpur	Dr. Shilpi Dixit, Vice Dean	deanacademics@aiimsjodhpur.edu.in
5.	AIIMS, Raipur	AIIMS, Raipur	Dr. Krishnadutt Chawli, Sub-Dean	dean@aiimsraipur.edu.in
6.	AIIMS, Rishikesh	AIIMS, Rishikesh	Dr. K.S. Ravi, Vice Dean	drksravi.jipmer@gmail.com

शरीरमाद्यं खलु धर्मसाधनम्



POLICIES REGARDING ELIGIBILITY FOR 2nd ROUND

The candidates who are allocated seats in the 1st round and have chosen the option 2 and 4 (mentioned above) and have fulfilled the requirements are eligible for the 2nd Round of Counselling / Seat Allocation.

All the candidates who had participated in the 1st round and were not allocated any seat will automatically be eligible for the next round. Those who have secured more than 50th percentile marks in the entrance examination but not called for counselling will not be eligible for the 2nd round of counselling/seat allocation but will be eligible for Open Round.

All candidate who were eligible for the Mock/1st Round of Counselling but did not participate (NR/NP* in this notification) are not eligible for the 2nd Round of Counselling.





GENERAL COUNSELLING RULES ADOPTED FOR 1st ROUND

1. Merit shall be the guiding and overruling principle for counselling.
 - a. *The merit list as published in the **Result Notification No.115/2017** dated **18.11.2017** shall be used to determine merit*
 - b. *All candidates whether of the unreserved or appropriate reserved category shall be eligible for the unreserved category seats in order of merit*
 - c. *Unreserved category candidates are not eligible for reserved category seats*
 - d. *For an available seat in a particular category/ preference a candidate higher in merit shall be allotted the seat over candidate lower in merit.*
2. The Seats available for allocation are: Unreserved (UR), OBC (Other Backward Class), Scheduled Caste (SC), Scheduled Tribe (ST), OPH (Orthopedically Handicapped /Persons with Disability/PWD), AIIMS Preferential Seats

Unreserved Seats: All candidates are eligible
OBC Seats: Only OBC candidates are eligible
SC Seats: Only SC candidates are eligible
ST Seats: Only ST candidates are eligible
OPH Seats: Only OPH candidates are eligible

AIIMS Preferential Seats: Only graduates from respective AIIMS(only AIIMS- New Delhi, Jodhpur and Rishikesh) are eligible for UR Seats of the respective AIIMS.
 - a. *All reservations other than for OPH are vertical reservations (reserved only in the respective categories)*
 - b. *OPH Reservations are horizontal reservations (across categories) according to a point-based roster*
 - c. *OPH seats that remain vacant DURING first round of counseling will be released for counseling in the Mock Round itself in their respective categories*
 - d. *AIIMS Preferential seats for AIIMS graduates shall be available amongst the UR seats*
3. Every candidate shall be allocated his/her best choice available at that rank for the 1st Round.
4. If at a particular rank for a candidate, the best choice of the candidate is available in both the open merit (unreserved) as well as a reserved category (wherever applicable) then the seat shall be allocated under the unreserved category and not the reserved category.
 - a. *Seats in the reserved category for every candidate shall be allocated only there is no corresponding seat available in the unreserved category for the best choice of the candidate available at that rank*
 - b. *If an OPH (PWD) candidate gets a better choice in the open merit UR/OBC/SC/ST he/she will be given that choice*
5. For Persons with Disability (more than 40%) a 5% horizontal reservation shall be followed and seats shall be allocated on basis of merit
 - a. *PWD (OPH) candidates are eligible only for the category to which he/she belongs i.e. If a candidate belongs to a reserved category, he /she is eligible for a seat only under that category and not in the unreserved category (horizontal reservation)*
 - i. *Eligible OPH candidate of UR category can avail a reserved seat only in the UR category*
 - ii. *Eligible OPH candidate of OBC category can avail a reserved seat only in the OBC category*
 - iii. *Eligible OPH candidate of SC category can avail a reserved seat only in the SC category*
 - iv. *Eligible OPH candidate of ST category can avail a reserved seat only in the ST category*
6. AIIMS preference seats: For AIIMS-New Delhi the Institutional Preference shall be allocated according to the criteria mentioned in the prospectus (page no 9). For AIIMS-Jodhpur and AIIMS-Rishikesh, the



Institutional Preference has also been applied as requested by the Competent Authority of respective AIIMS.

7. Vacant seats in earlier rounds of counselling can be allotted in subsequent rounds by following the above rules.
8. All those candidates who filled choices in the Mock Round but did not edit (reorder/add/delete) their choices will also be considered for the 1st round of counselling.



शरीरमाद्यं खलु धर्मसाधनम्